



PERMIT NO. \_\_\_\_\_

DATE: \_\_\_\_\_

**COMMERCIAL BUILDING PERMIT APPLICATION**

This form must be filled out in its entirety  
Please note: Applications must be turned in before 3:30 p.m.

**PROPERTY AND OWNER INFORMATION**

Street address of project: \_\_\_\_\_

Legal description of project property: \_\_\_\_\_

Owner name: \_\_\_\_\_

Owner mailing address: \_\_\_\_\_

Owner Phone: \_\_\_\_\_

**LICENSED CONTRACTOR INFORMATION**

Company name: \_\_\_\_\_ Contact person: \_\_\_\_\_

Contact phone number at project site: \_\_\_\_\_

City License number: \_\_\_\_\_ License Type: \_\_\_\_\_

Subcontractor: _____	Phone: _____
City License number: _____	License Type: _____
Subcontractor: _____	Phone: _____
City License number: _____	License Type: _____
Subcontractor: _____	Phone: _____
City License number: _____	License Type: _____

*The general contractor is responsible for hiring sub-contractors that are licensed in the city of Cripple Creek.*

**PROJECT INFORMATION**

Proposed work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Valuation of project: \$ \_\_\_\_\_

*For projects that exceed the amount of \$50,000 please refer to Section 18-21-10(a) of the Cripple Creek Municipal Codes for requirements.*

Have a first set of plans been submitted for this project?  Yes  No Date submitted: \_\_\_\_\_

Zoning district of the project: \_\_\_\_\_

**ADDITIONAL INFORMATION**

- Is the structure located in a historic district?  Yes  No If yes, a certificate of approval may be required.
- Is the project located in the Gaming Overlay District?  Yes  No
- Has this property been part of an Land Use Review approved by City Council?  Yes  No
- If so, what was it approved for?  Permitted Use  Conditional Use  Special Exemption
- Have plans for this project been submitted for this project or will they be submitted with this application?  Yes  No
- Is this project a new development in the floodplain or does the scope of the project create a change in the watercourse?  
 Yes  No \*If yes, please submit a floodplain development application with this form. This can be found on the  
Cripple Creek Building Department webpage or requested in the Building Department office.
- Will the work require a road closure permit?  Yes  No \*If yes, please contact Cripple Creek Public Works. Work may  
not commence until both the Building Permit and Road Closures have been approved.

**MINIMUM REQUIREMENTS AT TIME OF APPLICATION (For new construction and where applicable)**

- 1. Three (3) sets of building plans (Scale 1/4" = 1 ft.)
- 2. Architectural and engineering stamps when applicable. Check with Building Department for clarification
- 3. Three (3) sets of fire suppression plans that are stamped where applicable (Scale 1/4" = 1 ft.)
- 4. Showing the following:

Detailed property plot plan with exact setback distances

Architectural –Show all four building elevations and section. Site development plan and vicinity map. Site drainage plan, floor plan, wall sections and detail sheets.

Structural –Foundation engineering and soil test, foundation plans and details. Wall & roof framing, Truss plans require an engineer stamp, details and general notes. (City will inspect floor foundation for steel requirements as specified be ore concrete is in place. All steel must comply with engineering requirements as per specification).

Mechanical –Mechanical floor plan and section. Plumbing riser diagram and details.

Electrical –Electrical site and grounding plans. Panel, fixture, schedules and details.

**BUILDING MUST REMAIN COMPLETELY EMPTY UNTIL AFTER THE FINAL INSPECTION**

Name of permittee (please print) \_\_\_\_\_

Signature of permittee \_\_\_\_\_

**OFFICE USE ONLY**

BUILDING: Permit Fee \$ \_\_\_\_\_ x 65% Plans Review Fee \$ \_\_\_\_\_

TOTAL FEE: \$ \_\_\_\_\_ Check number: \_\_\_\_\_ Date paid: \_\_\_\_\_ Bond Required

FINAL PLANS APPROVED ON: \_\_\_\_\_ PLAN NUMBER: \_\_\_\_\_