



PERMIT NO. _____

DATE: _____

ELECTRICAL BUILDING PERMIT APPLICATION

This form must be filled out in its entirety
Please note: Applications must be turned in before 3:30 p.m.

PROPERTY AND OWNER INFORMATION

Street address of project: _____

Legal description of project property: _____

Owner name: _____ Owner Phone: _____

Owner mailing address: _____

LICENSED CONTRACTOR INFORMATION

Contractor or Company: _____ Contact person: _____

City License Number: _____ Contact phone number at project site: _____

PROJECT INFORMATION

Proposed work: _____

Commercial? Yes No

Type of Installation (Temporary or Permanent): _____

Type of Meter Service (Overhead or Underground): _____

Square Footage: _____ Actual Cost of Electrical Work: \$ _____

MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION (PLEASE SUBMIT WITH APPLICATION)

- 1. Two (2) sets of electrical plans (Scale 1/4" = 1ft)
- 2. Architectural and engineering stamps when applicable. Check with Building Department for clarification.
- 3. Showing the following:
 - Detailed property plot plan with exact setback distances
 - Electrical –Electrical site and grounding plans. Panel, fixture, schedules and details.

BUILDING MUST REMIAN COMPLETELY EMPTY UNTIL AFTER THE FINAL INSPECTION

PROOF OF OWNERSHIP FOR SUBJECT PROPERTY IS REQUIRED

Name of permittee (please print) _____

Signature of permittee _____

OFFICE USE ONLY

BUILDING: Permit Fee \$ _____ x 65% Plans Review Fee \$ _____

TOTAL FEE: \$ _____ Check number: _____ Date paid: _____ Bond Required