

**CRIPPLE CREEK HISTORIC PRESERVATION COMMISSION  
MEETING JANUARY 9, 2014  
MINUTES**

**1. Call to Order and Roll Call.**

Chairperson Petty called the meeting to order at 5:00 P.M. Commissioners Petty, Maberry, Batson, McDonald, Goll and Grainger were present. Alternate Schechter was present and was seated. Commissioner Veatch was excused. HP & Planning Coordinator Stockton was present.

**2. Approval of Minutes from Meeting on September 5, 2013.**

Grainger moved to approve the minutes as written, Maberry seconded, and motion carried unanimously.

**3. Session Proposal for 2015 CPI Saving Places Conference, Steve Veatch.**

Staff stated Commissioner Veatch was unable to attend the meeting due to weather delays in Chicago; item was tabled until a future meeting. There was no public comment.

**4. Summary of 2013 Residential Grants.**

Staff showed a PowerPoint presentation of the two completed residential grants:

- 404 S. First Street: siding and exterior painting
- 423 Main Street: new roof

Staff stated that the restoration of the structure at 404 S. First Street is one of the biggest success stories of the City grant program. Without grant funding this small home would have been lost. Commissioners agreed. Owners have discussed a possible open house tour sometime soon. Staff will keep HPC advised of plans. There was no public comment.

**5. 2014 HP Budget Revision Review.**

Staff distributed copies of the 2014 HP Budget and discussed items that the HPC review applies to:

- Commercial Grants – \$40K
- Residential Grants - \$40K
- Public Buildings Grants - \$5K

Staff stated that due to budget reductions for Travel and Training, reimbursed attendance at the CPI Conference will be limited to one staff member and one HP commissioner. (Additional discussion of conference attendance to be covered in agenda item #7). Petty asked if surplus monies go into the General Fund or HP Fund. Staff will talk to Finance Director and get back to her. There was no public comment.

**6. Revision of 2014 HP Grant Guidelines and Applications.**

Staff stated that the following changes will be incorporated into the 2014 HP Grant Program:

- 1) Before awards are given, commercial inspection fees need to be added as an additional cost to bids. Commercial inspections are completed by a third party sub-contractor for the city. *Commissioners agreed that these fees would be the property owner's responsibility.*

- 2) Review of bids by HPC should consider if a contractor's bid has a labor or material warranty before grants are awarded. *Commissioners agreed that grant review should check warranty information when bids are considered.*
- 3) Applications for grant funding to preserve significant historic outbuildings will be considered. *Commissioners agreed that outbuildings will be considered on a case-by-case basis but should not be a high priority.*

There was no public comment.

#### **7. Discussion of Historic Preservation Commissioner Term Expiration and Reappointment.**

Staff stated that the terms of six commissioners expire as of March 1, 2014 as follows:

- 1) Deborah Petty, Chairperson, has a 2-year term.
- 2) Reed Grainger, Vice-Chairperson, has a 2-year term.
- 3) Nancy McDonald has a 1-year term.
- 4) Steve Veatch has a 1-year term.
- 5) Les Batson has a 1-year term.
- 6) Nancy Schechter is serving as an alternate, with no set term at this time.

All of these commissioners present were willing to be reappointed although they stated that some "fresh blood" would be a good idea; staff will check with Veatch. Schechter stated that if there is a vacancy, she would like to be appointed as a regular member. Staff will forward any suggestions for new members to Council. There was no public comment.

#### **8. Discussion of Attendees for 2014 CPI Saving Places Conference.**

Staff stated that the City is a copper sponsor for this year's conference to be held Feb. 5-7, 2014 at the Denver Convention Center. There are still two free registrations (due to sponsor benefits) available for commissioners. Contact staff if anyone is interested. Commissioners would like the budget amount increased for next year's conference so that more commissioners can attend. There was no public comment.

**9. Commission Comment.** Petty questioned whether structure foundations are still eligible for HP grant funding; staff confirmed that they are.

Meeting was adjourned at 5:50PM.