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**WEDNESDAY, MARCH 18, 2020
REGULAR CITY COUNCIL MEETING MINUTES**

**Location: Council Chambers, City Hall
337 E. Bennett Avenue, Cripple Creek, Colorado 80813**

1. **CALL TO ORDER** – Mayor Ashworth called the meeting to order at 2:00 PM having previously been posted in accordance with Colorado Open Records Law.
2. **ROLL CALL** – City Clerk Sciacca called the roll. Present were Mayor Milford Ashworth, Mayor Pro Tem Tom Litherland, and Councilmembers Meghan Rozell, Charles Solomone and Melissa Trenary. Staff present were City Clerk Janell Sciacca, City Attorney Erin Smith (by phone), Finance Director/Interim City Administrator Paul Harris, HR / Risk Management Director Carol Stotts and Fire Chief Dean O’Nale.
3. **FINANCE DIRECTOR / CITY ADMINISTRATOR UPDATE**
Harris announced the City would have a 2-hour weather delay due to snow moving in. He inquired about Council availability for a meeting next week and it was determined a Special Meeting would be scheduled for Tuesday, March 24, 2020 at 2:00 PM. Harris stated he would send out a packet in advance detailing possible economic impacts of the pandemic. Fire Chief O’Nale provided a COVID-19 update and brief the Council on the command structure in place. He announced that a specimen site was looked at in Woodland Park and reported all pertinent information could be found on the Teller County Sheriff website who was the designated PIO. O’Nale advised that Captain Lohmeier had been put in charge at the Fire Department due to his absence and position in the unified command structure as Deputy Ops/EMS Branch Director. Litherland stated how impressed he was with everyone and thanked City Staff for an excellent job. Harris reported that Teller County declared an emergency, Woodland Park closed its offices to the public and Cripple Creek would move to Stage III of its COVID Action Plan also closing offices to the public keeping essential and other limited Staff on-site. He added the City would not be increasing water rates on April 1 nor would there be any late fees or shut offs during this time.
4. **NEW BUSINESS**
 - A. Consider approval of an Emergency Resolution concerning the Corona Virus (COVID – 19) Public Health Emergency, Declaring an Emergency, and setting forth procedures for holding Council Meetings as Virtual Meetings. Smith presented an overview and reviewed the purpose of the resolution. She noted this is only the beginning and there will be more steps to come. Meetings will still be open to the public but only a total of ten (10) total people could be present including Councilmembers and Staff. Smith inquired of the Council’s desire to conduct quasi-judicial hearings electronically noting two (2) pending applications – a nail salon and a storage use. The Council generally agreed to defer these matters to a later date. Ashworth announced he would be the Councilmember to be present at each meeting. Smith noted one minor amendment in Section 1. (a) changing the first line to read “In the event the City Council is unable to conduct its regular meetings and special meetings...”: **MOTION** by Councilwoman Rozell and seconded by Councilman Litherland to approve Emergency Resolution 2020-07 concerning the Corona Virus (COVID-19) Public Health Emergency, and setting forth procedures for holding Council Meetings as v0irtual meetings with the amendment of the first line of Section 1. (a) as recommended by legal counsel. Motion carried unanimously.
5. **ADJOURNMENT** There being no further business before the Cripple Creek City Council, Mayor Ashworth adjourned the meeting at 4:26 PM.

APPROVED:



Milford Ashworth, Mayor

ATTEST:



Janell Sciacca, City Clerk