

# CITY OF CRIPPLE CREEK FINANCE DIRECTOR

**\$106,487 TO \$125,278**

**Excellent Benefits Package**



Apply at [www.cityofcripplecreek.com](http://www.cityofcripplecreek.com)

Deadline: open until filled; application review begins February 26, 2024



## **The Organization**

The City of Cripple Creek, incorporated in 1892, is a statutory City organized under provisions of the Colorado Constitution and is the county seat of Teller County. The City government consists of a Mayor and 4-member City Council, with a City Administrator responsible for carrying out the policies and ordinances of the City Council. The City employs 81 full-time, 32 part-time and 5 seasonal employees and has a 2024 total annual budget of \$15,995,189.

## **The Community**

The City of Cripple Creek occupies approximately 1.5 square miles on the southwestern slope of Pikes Peak in Colorado's majestic Rocky Mountains. Sitting at 9,494 feet above sea level, the City is located only forty-four scenic miles southwest of the City of Colorado Springs. The first homesteaders arrived here in the mid-1800's, and when Bob Womack, a ranch hand, discovered gold in 1890, the gold rush was on and the area earned the name "The World's Greatest Gold Camp." By the 1920's, only 40 of 500 gold mines remained in operation, and in the 1940's, the City began to promote itself as a tourist destination. To help preserve the historic nature and visual history of the City, limited stakes gaming was approved by a statewide ballot initiative in 1991. Today, Cripple Creek is a full-service City and tourist destination. Located nearby is Colorado's largest operating modern gold mine. Along with a friendly and neighborly atmosphere for residents and visitors, the City offers the excitement of gambling (one of only three cities in the State of Colorado), family-oriented attractions and activities, outdoor adventure and the opportunity to step back in time while enjoying the rich history of the City and surrounding area. Because our vibrant City with 1,200 year-round residents never sleeps (the casino industry operates 24/7), and with more than one million visitors each year, several of our City services, including police and fire, equate to those of a much larger City. Cripple Creek is designated as a National Historic Landmark, and in 2017, was voted one of Trip Advisor's "20 Best Summer Vacation Ideas."

## **Finance Director and Department**

The successful candidate will succeed our long-time director, whose service with the City will end in early June of 2024 with his retirement. We are planning a couple months of overlap to ensure a smooth transition. As mentioned, the City of Cripple Creek is one of three gambling towns in the state. The majority of a traditional city's revenues come from sales and property taxes. Cripple Creek's major sources of revenue come from the gaming industry, in the form of device fees and gaming taxes. The City has three funds: General, Enterprise, and Historic Preservation. The Historic Preservation Fund is unique to the three Colorado gaming towns and receives a separate annual gaming tax distribution from History Colorado, which is a state agency.

The Director manages and oversees the financial operations of the City, including all aspects of the City's budget process and annual audit. Performs financial analyses and reporting of finances, invests City funds, and manages a department with two other full-time employees, an Accountant and an Accounting Technician. The Director reports to the City Administrator and works closely with the other department managers. The Director develops the initial City Council goals and objectives while leading the annual budget process and manages the budget throughout the year. The position develops multi-year financial plans based on the determined City needs and the City's master plan and prepares Capital Improvement Plans (CIP), with input from department managers.

## **The Ideal Candidate**

The City is seeking a professional person of character with a commitment to high ethical standards, transparency, and honesty. The successful candidate will be expected to provide strategic guidance to all department managers, applying sound financial principles in collaborating with decision-making for the City. The ideal candidate will have excellent communication and presentation skills in order to provide complex budget and financial concepts and information to multiple stakeholders. The candidate will possess the political acumen to maneuver complex political situations effectively with integrity. Other competencies will include advocating for utilizing technology to improve efficiency and effectiveness;

knowledge of best practices and how to implement them; and the ability to build consensus internally and within the community and makes decisions based on analysis, experience, and sound professional judgement.

### **Minimum Qualifications**

A bachelor's degree from an accredited college or university in accounting, finance, business administration or a related field is preferred and three years of progressively responsible experience preferably in municipal or public finance/accounting. Other combinations of education and experience, which provide the skills required for the job, may be substituted for listed requirements.

### **Compensation**

The hiring range is \$106,487 to \$125,278, depending on qualifications, with an excellent benefit package which includes 8% retirement with a 9% City match (in addition to social security), voluntary 457 deferred compensation, and medical, dental, vision, long-term disability and life insurance (effective 1<sup>st</sup> of month following hire); retiree healthcare program, sick and vacation leave, 12 paid holidays, and more.

### **How to Apply**

Applications will be accepted until the position is filled, with application review beginning February 26, 2024. Please email your materials to [hhildebrand@cripple-creek.co.us](mailto:hhildebrand@cripple-creek.co.us); the materials must include a cover letter, city application, resume, and six professional references. The successful candidate will be required to pass a background check and provide a timely credit report, after the conditional offer has been accepted, and The City of Cripple Creek is an equal opportunity employer.

### **Questions**

Questions should be directed to Carol Stotts, Human Resources/Risk Management Director at [cstotts@cripple-creek.co.us](mailto:cstotts@cripple-creek.co.us) or Heather Hildebrand, Human Resources/Risk Management Technician at [hhildebrand@cripple-creek.co.us](mailto:hhildebrand@cripple-creek.co.us), both can be reached at 719-689-3469.